



State of Arizona  
Department of Education

Tom Horne  
Superintendent of  
Public Instruction

Memorandum

May 8, 2006  
CACFP CN# 15-06

To: Child and Adult Care Food Program Organizations

From: Mary Szafranski, Deputy Associate Superintendent  
Health and Nutrition Services

Melissa Conner, Director  
Child and Adult Care Food Program

Subject: Income Eligibility Affidavits

Updated income eligibility guidelines for Child and Adult Care Food Program have been published and will become effective July 1, 2006. The new guidelines and income affidavits with parent letters are enclosed. **Please use this information beginning July 1, 2006.**

If a participant enrolls in the facility during July and August 2006, the provided income affidavit must be offered. Please discontinue using the current forms after June 30, 2006. Remember that CACFP renewal income collection period for fiscal year 2007 will be held during September 2006. The enclosed affidavits will be used for that process. Also the parent letter must be provided with every affidavit and each returned affidavit must be validated by agency staff.

If you have questions, please contact your assigned Specialist.

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